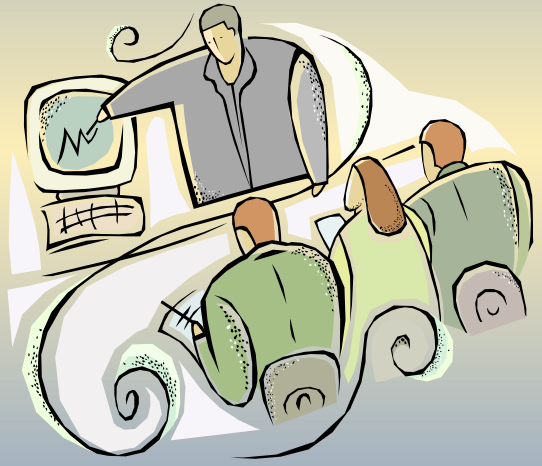
Electronic Document Access (EDA)

Contract Query & Customization



"Fly-in" Action

(Continue to Page Down/Click on each page…)

Contract Query Changes

Contract View, Search and Query

- Format of Contract Search Options
- Folder “View”
- “Recent Contract” selection capability
- Improved Advanced Search
- Query Customization using “My Settings”
- View of multi-part Contracts from NAFI

My Settings

- Customize Contract query results
- Columns order and inclusion
- Sort Options
- Page Size
- Download header options

Contract Query…

EDA Document Selection

Department of Defense
Electronic Document Access
Next Generation
Document Selection Screen
POCFRyan Flaherty - Today is Apr 03, 2006
EDA User's Guide
Select one of the following search options:
Contracts
Account Administration
My Profile....
Vouchers -- Accounting
Return to DOD EDA Home
Change password (Your password expires in 23 days.)
For more information about the DOD EDA Web Page, call the help desk at (866)618-5988, (801)605-7095 or DSN 388-7095, or send email to: cscassig@ogden.disa.mil

To perform Contract Query
CLICK
"Contracts"
on the Document Selection

Search for a Contract…

Contract Search Options

Contract Search Options

Use any Contract query option to locate desired contract

Supply *criteria* for option selected

Click **"View"** for results of query

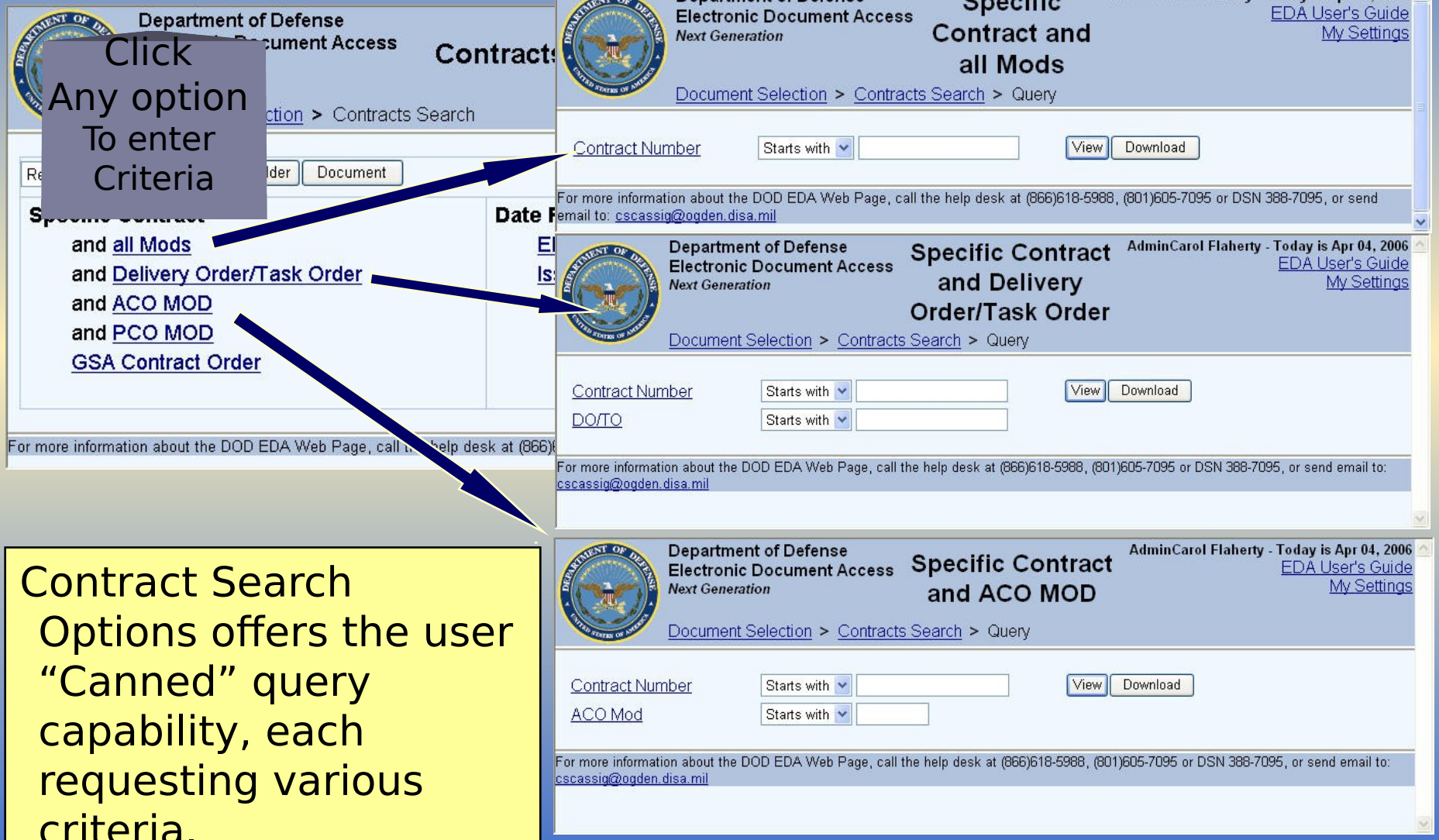
Search Options are categorized by

Specific Contract

Date Ranges &

Custom – Advanced Search

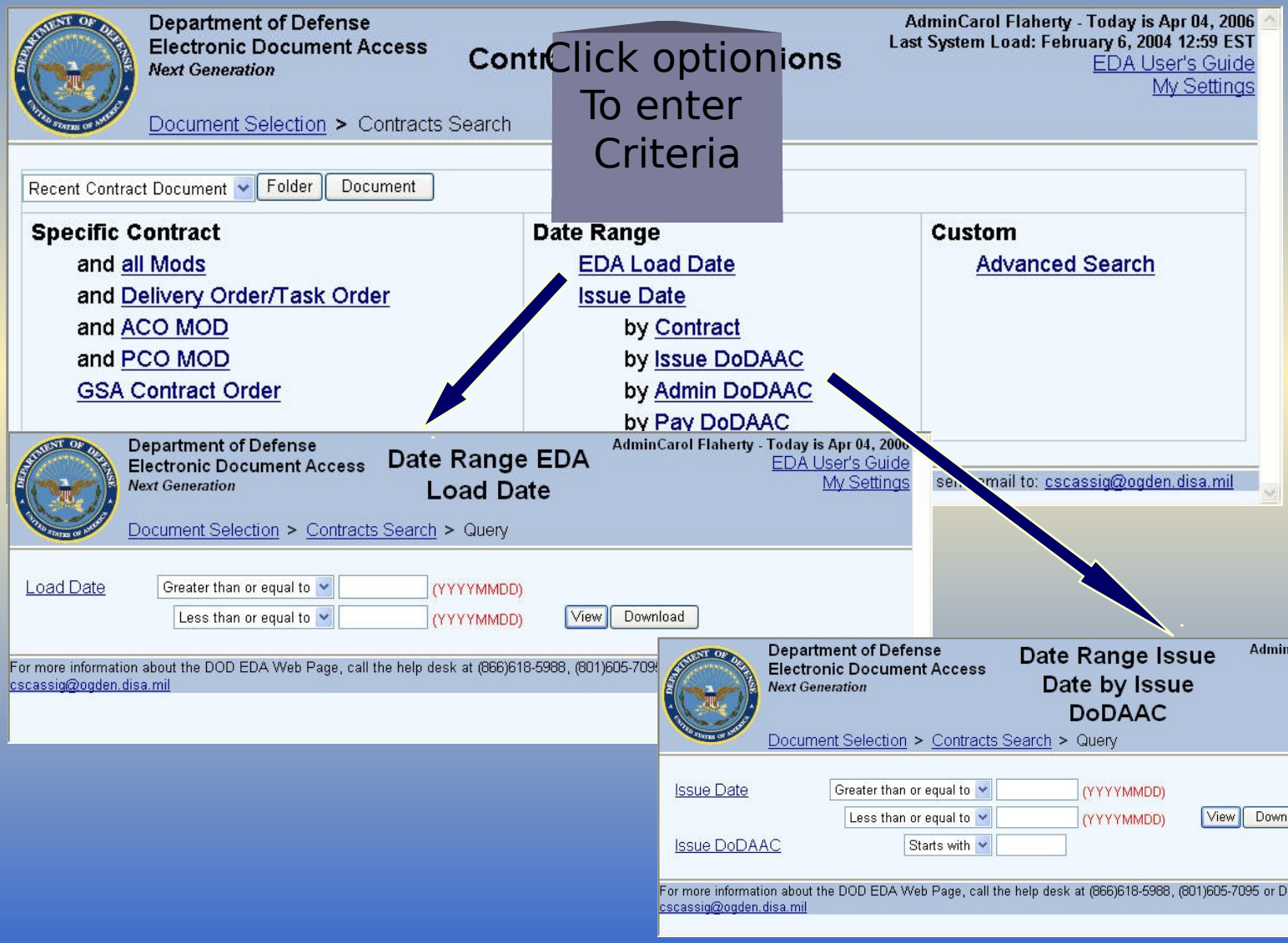
Contract Search Options



Contract Search Options offers the user "Canned" query capability, each requesting various criteria.

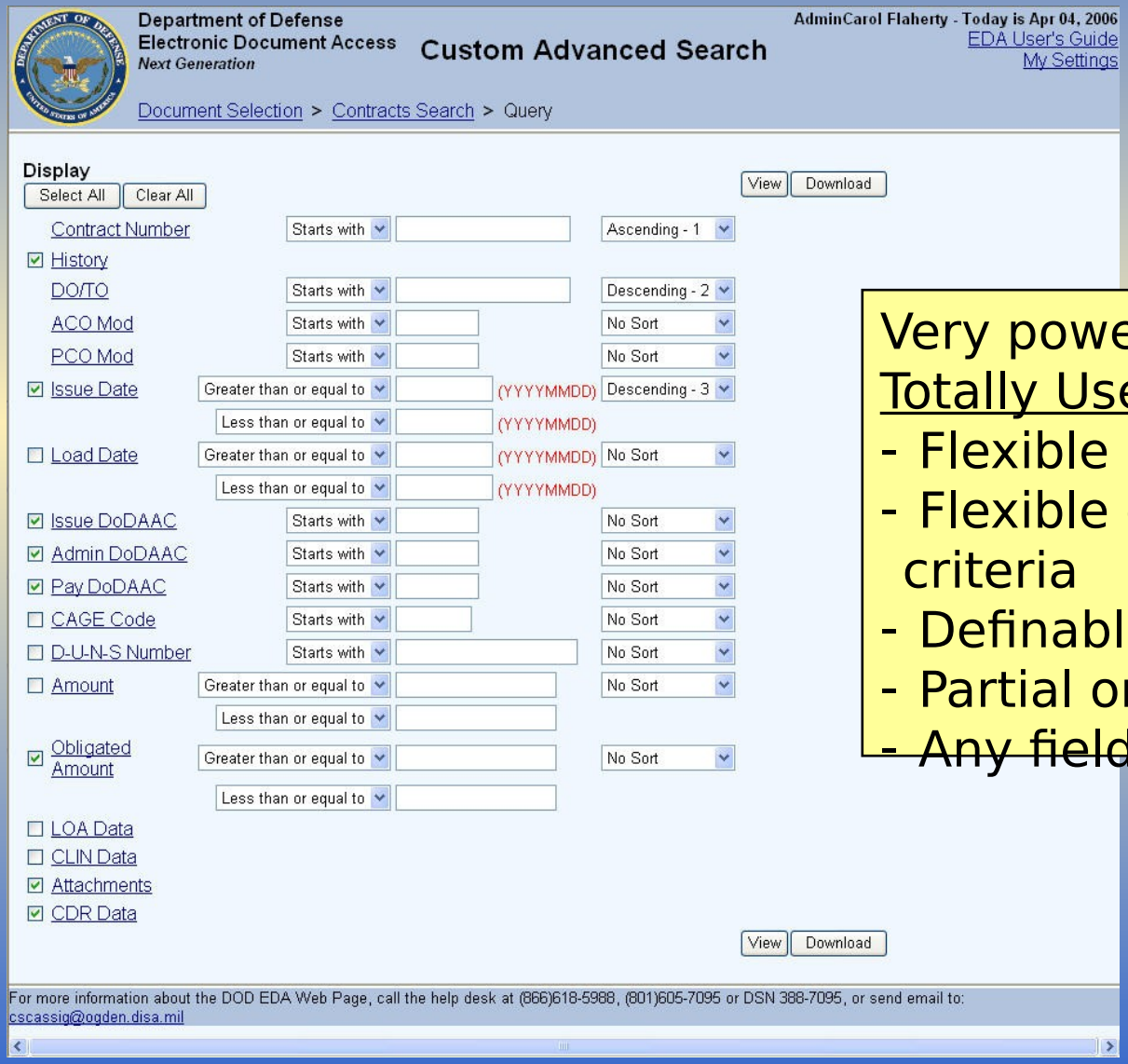
Customize using

Contract Search Options



Contract Advanced Search

Advanced Search



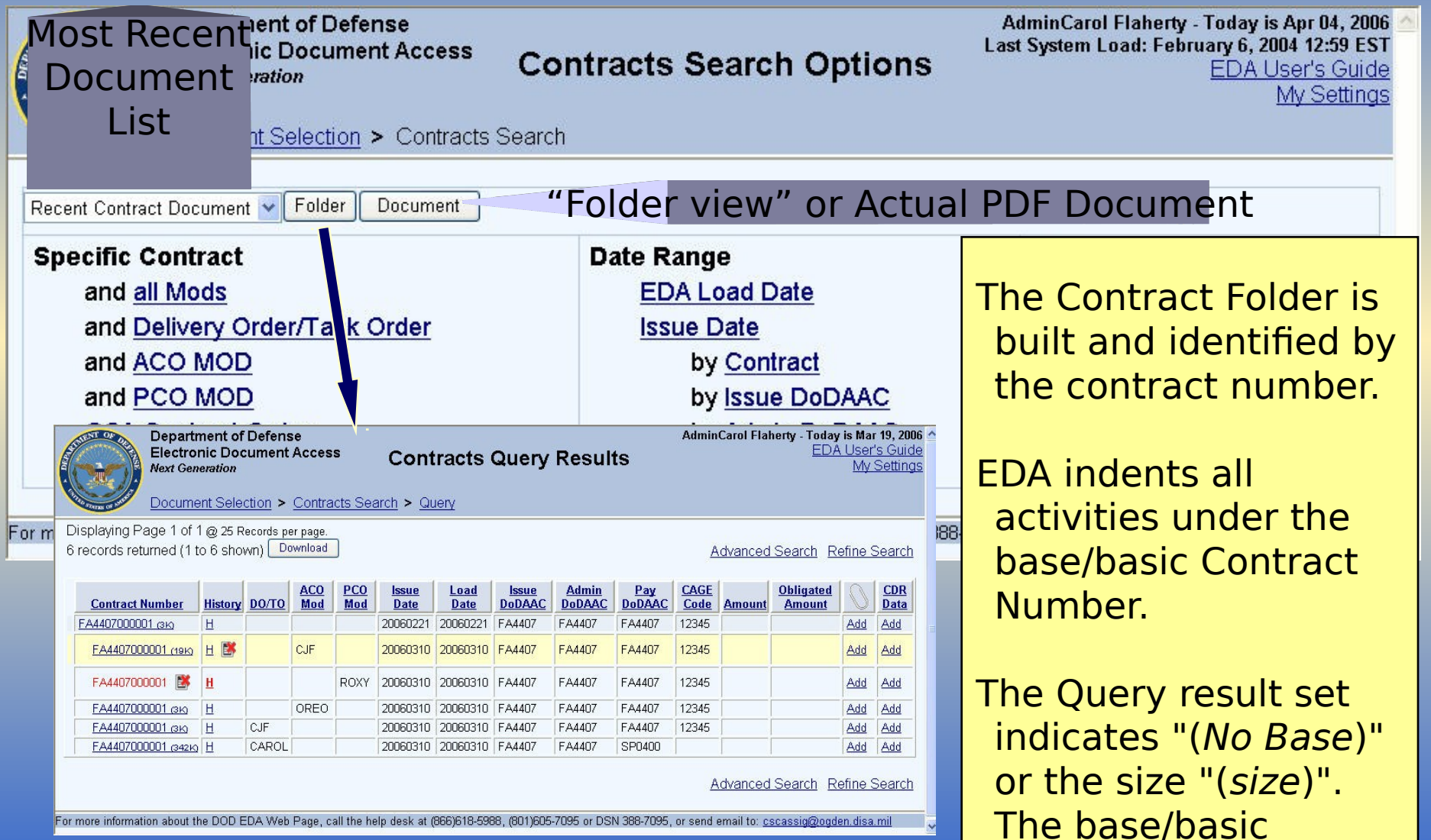
Very powerful query tool

Totally User defined…

- Flexible result display
- Flexible operational criteria
- Definable sort order
- Partial or full entry
- Any field combinations

Contract Search Options

Most Recent Document List


Contracts Search Options
AdminCarol Flaherty - Today is Apr 04, 2006
Last System Load: February 6, 2004 12:59 EST
EDA User's Guide
My Settings
Contracts Search
Recent Contract Document
Folder
Document
"Folder view" or Actual PDF Document
Specific Contract
and all Mods
and Delivery Order/Task Order
and ACO MOD
and PCO MOD
Date Range
EDA Load Date
Issue Date
by Contract
by Issue DoDAAC
Department of Defense
Electronic Document Access
Next Generation
Contracts Query Results
AdminCarol Flaherty - Today is Mar 19, 2006
EDA User's Guide
My Settings
Document Selection > Contracts Search > Query
Displaying Page 1 of 1 @ 25 Records per page.
6 records returned (1 to 6 shown)
Download
Advanced Search
Refine Search
Contract Number
History
DO/TO
ACO Mod
PCO Mod
Issue Date
Load Date
Issue DoDAAC
Admin DoDAAC
Pay DoDAAC
CAGE Code
Amount
Obligated Amount
CDR Data
FA4407000001 (3K) H 20060221 20060221 FA4407 FA4407 FA4407 12345 Add Add
FA4407000001 (19K) H CJF 20060310 20060310 FA4407 FA4407 FA4407 12345 Add Add
FA4407000001 H ROXY 20060310 20060310 FA4407 FA4407 FA4407 12345 Add Add
FA4407000001 (3K) H OREO 20060310 20060310 FA4407 FA4407 FA4407 12345 Add Add
FA4407000001 (3K) H CJF 20060310 20060310 FA4407 FA4407 FA4407 12345 Add Add
FA4407000001 (342K) H CAROL 20060310 20060310 FA4407 FA4407 SP0400 Add Add
Advanced Search
Refine Search
For more information about the DOD EDA Web Page, call the help desk at (866)618-5988, (801)605-7095 or DSN 388-7095, or send email to: cscassig@ogden.disa.mil

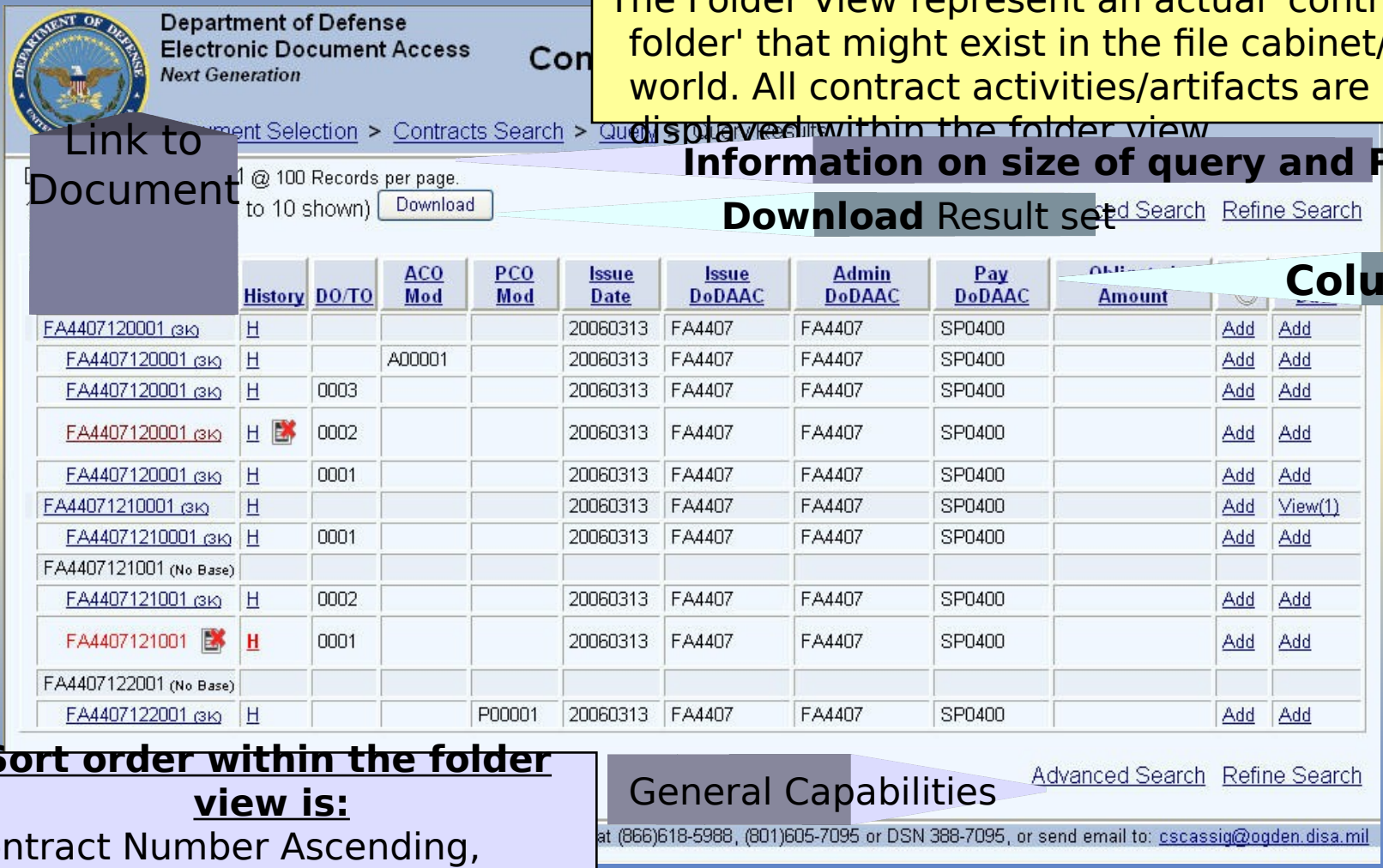
The Contract Folder is built and identified by the contract number.

EDA indents all activities under the base/basic Contract Number.

The Query result set indicates "(*No Base*)" or the size "(*size*)". The base/basic document depending

Folder View

The Folder View represent an actual 'contract folder' that might exist in the file cabinet/paper world. All contract activities/artifacts are displayed within the folder view

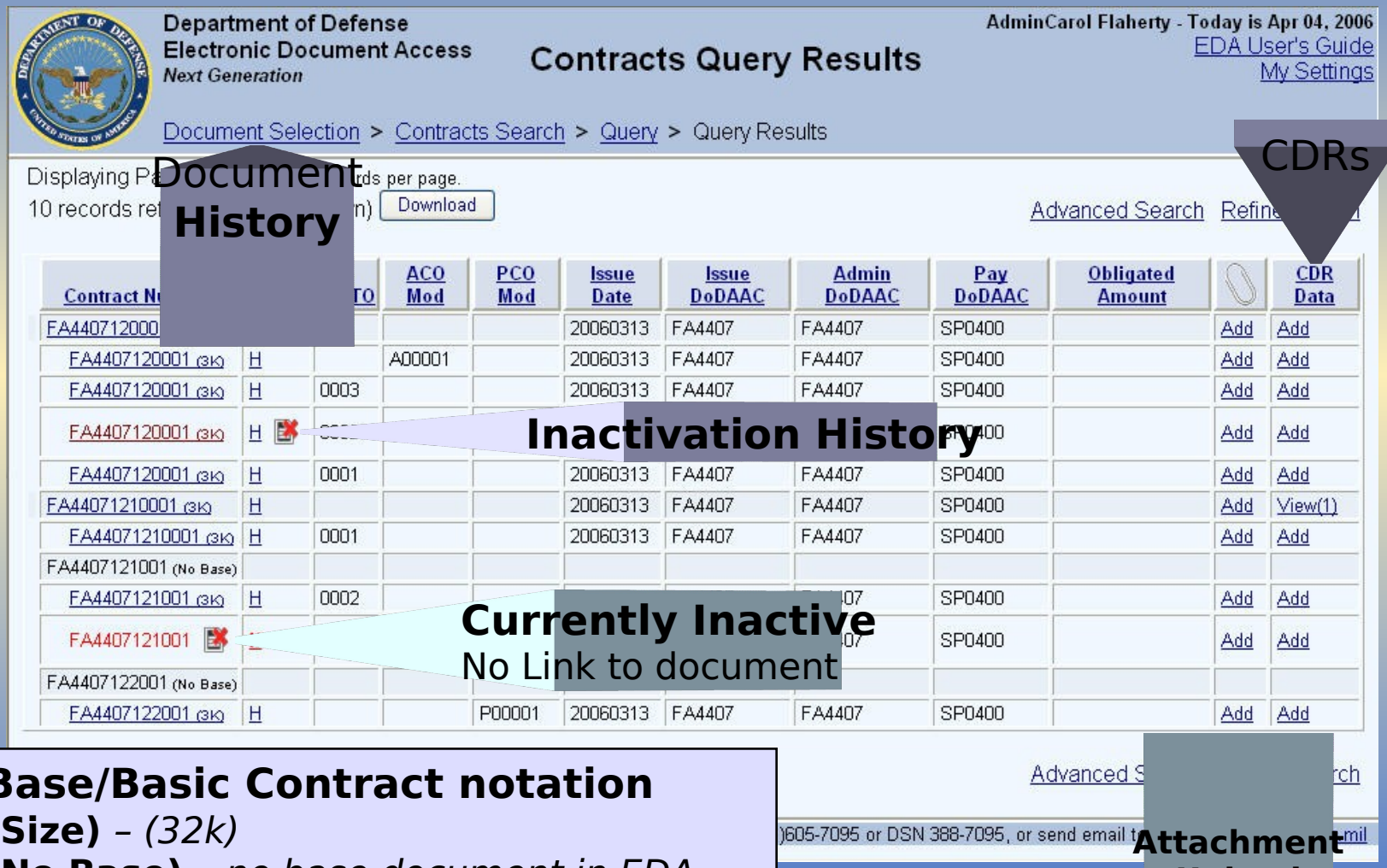


	History	DO/TO	ACO Mod	PCO Mod	Issue Date	Issue DoDAAC	Admin DoDAAC	Pay DoDAAC	Amount		
FA4407120001 (3K)	H				20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H		A00001		20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H	0003			20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H	0002			20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H	0001			20060313	FA4407	FA4407	SP0400		Add	Add
FA44071210001 (3K)	H				20060313	FA4407	FA4407	SP0400		Add	View(1)
FA44071210001 (3K)	H	0001			20060313	FA4407	FA4407	SP0400		Add	Add
FA4407121001 (No Base)											
FA4407121001 (3K)	H	0002			20060313	FA4407	FA4407	SP0400		Add	Add
FA4407121001	H	0001			20060313	FA4407	FA4407	SP0400		Add	Add
FA4407122001 (No Base)											
FA4407122001 (3K)	H			P00001	20060313	FA4407	FA4407	SP0400		Add	Add

Sort order within the folder view is:

Contract Number Ascending,
DO/TO Descending,
Issue Date Descending.

Folder View - Cont


Department of Defense
Electronic Document Access
Next Generation
Contracts Query Results
AdminCarol Flaherty - Today is Apr 04, 2006
EDA User's Guide
My Settings
Document Selection > Contracts Search > Query > Query Results
Download
Advanced Search
Document History
CDRs
Inactivation History
Currently Inactive
No Link to document
Attachment Upload Role
Contract No
TO
ACO Mod
PCO Mod
Issue Date
Issue DoDAAC
Admin DoDAAC
Pay DoDAAC
Obligated Amount
CDR Data
FA4407120000
FA4407120001 (3K) H A00001 20060313 FA4407 FA4407 SP0400 Add Add
FA4407120001 (3K) H 0003 20060313 FA4407 FA4407 SP0400 Add Add
FA4407120001 (3K) H 20060313 FA4407 FA4407 SP0400 Add Add
FA4407120001 (3K) H 0001 20060313 FA4407 FA4407 SP0400 Add Add
FA44071210001 (3K) H 20060313 FA4407 FA4407 SP0400 Add View(1)
FA44071210001 (3K) H 0001 20060313 FA4407 FA4407 SP0400 Add Add
FA4407121001 (No Base)
FA4407121001 (3K) H 0002 SP0400 Add Add
FA4407121001 SP0400 Add Add
FA4407122001 (No Base)
FA4407122001 (3K) H P00001 20060313 FA4407 FA4407 SP0400 Add Add

Base/Basic Contract notation

(Size) – *(32k)*

(No Base) – *no base document in EDA*

(# Parts) – migrated NAFI multi-part contracts

View Document History

Department of Defense
Electronic Document Access
Next Generation

AdminCarol Flaherty - Today is Mar 13, 2006
EDA User's Guide

Contracts History

Document Selection > Contract Search > Query > Query Results > Contracts History

Contract Number	History	DO/TO	ACO Mod	PCO Mod	Issue Date	Load Date	Issue DoDAAC	Admin DoDAAC	Pay DoDAAC	CAGE Code	D-U-N-S Number	Amount	Obligated Amount	LOA Data	CLIN Data	Attachments	CDR Data
FA4407120001 (3K)	H	0002			20060313	20060313	FA4407	FA4407	SP0400	12345		25000				Add	Add

Back Refresh

Date/Time	Actioned by	Event	Comments
13-MAR-2006, 07:48:42	Flaherty, AdminCarol	Document Replaced (+Document)	
13-MAR-2006, 07:41:46	Flaherty, AdminCarol	Document Inactivated (-Document)	*Uploaded Wrong File -- I hate when I do that!*
13-MAR-2006, 07:14:34	Flaherty, AdminCarol	Manual Upload (+Document)	

Back Refresh

For more information about the DOD EDA Web Page, call the help desk [illegible]88, (801)605-7095 or DSN 388-7095, or send email to: cscassig@ogden.disa.mil

Audit Info

Links To **"Previous"** Documents

Captured information:
Date/Time
Actioned by
Event

Upload Role Users Interface…

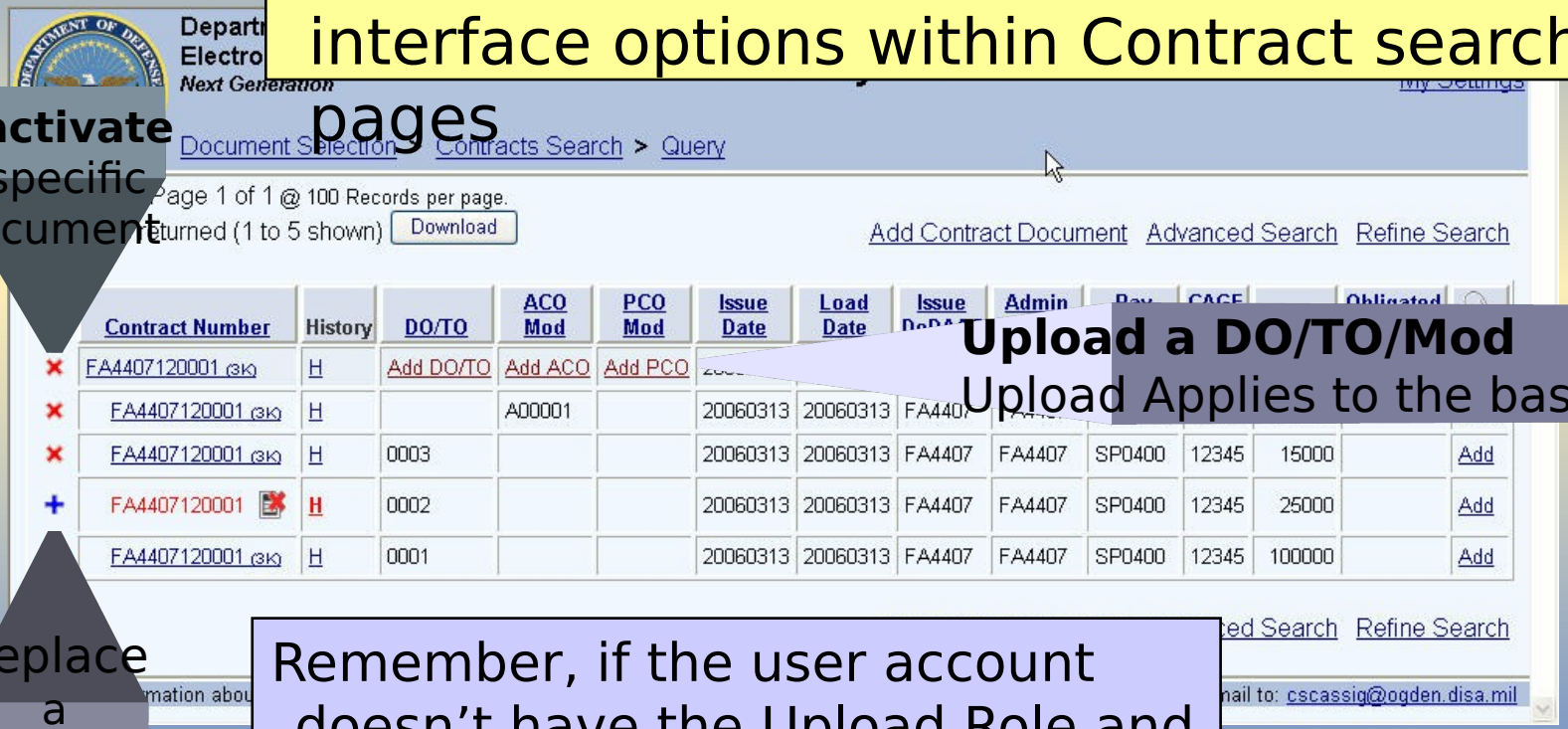
Interface Options on Result Page

Users with the Upload Role & Issue DoDAAC(s) ***listed*** on their user account have additional interface options within Contract search result pages

Inactivate a specific document

Upload a DO/TO/Mod
Upload Applies to the base contract

Replace a document



Remember, if the user account doesn't have the Upload Role and particular DoDAAC in query result, the user will NOT see options for uploading and/or inactivating documents

My Settings…

Multi-Folder View

Department of Defense
Electronic Document Access
Next Generation

Contracts Query Results

AdminCarol Flaherty - Today is Mar 19, 2006
EDA User's Guide
My Settings

Document Selection > Contracts Search > Query

Displaying Page 1 of 1 @ 25 Records per page.
20 records returned (1 to 20 shown) Download

Advanced Search Refine Search

Contract Number	History	DO/TO	ACO Mod	PCO Mod	Issue Date	Load Date	Issue DoDAAC	Admin DoDAAC	Pay DoDAAC	CAGE Code	Amount	Ob A
FA255098P0353	H				19991231	19991231				94990		
FA4333300001 (No Base)												
FA4333300001 (3K)	H	CAROL			20060312	20060312	FA4407	FA4407	SP0400	12345	5000000	
FA4407000001 (3K)	H				20060221	20060221	FA4407	FA4407	FA4407	12345		
FA4407000001 (19K)	H		CJF		20060310	20060310	FA4407	FA4407	FA4407	12345		
FA4407000001	H			ROXY	20060310	20060310	FA4407	FA4407	FA4407	12345		
FA4407000001 (3K)	H		OREO		20060310	20060310	FA4407	FA4407	FA4407	12345		
FA4407000001 (3K)	H	CJF			20060310	20060310	FA4407	FA4407	FA4407	12345		
FA4407000001 (342K)	H	CAROL			20060310	20060310	FA4407	FA4407	SP0400			
FA4407110001 (3K)	H				20060313	20060313	FA4407	FA4407	SP0400	12345	200000	
FA4407120001 (3K)	H				20060313	20060313	FA4407	FA4407	SP0400	12345	200000	
FA4407120001 (3K)	H		A00001		20060313	20060313	FA4407	FA4407	SP0400	12345	250000	
FA4407120001 (3K)	H	0003			20060313	20060313	FA4407	FA4407	SP0400	12345	15000	
FA4407120001 (3K)	H	0002			20060313	20060313	FA4407	FA4407	SP0400	12345	25000	
FA4407120001 (3K)	H	0001			20060313	20060313	FA4407	FA4407	SP0400	12345	100000	
FA44071210001 (3K)	H				20060313	20060313	FA4407	FA4407	SP0400	12345	250000	
FA44071210001 (3K)	H	0001			20060313	20060313	FA4407	FA4407	SP0400	12345	10000	
FA4407121001 (No Base)												
FA4407121001 (3K)	H	0002			20060313	20060313	FA4407	FA4407	SP0400	12345	15000	
FA4407121001	H	0001			20060313	20060313	FA4407	FA4407	SP0400	12345	10000	
FA4407122001 (No Base)												
FA4407122001 (3K)	H			P00001	20060313	20060313	FA4407	FA4407	SP0400	12345	45000	
FA44072120001 (No Base)												
FA44072120001 (3K)	H	0002			20060313	20060313	FA4407	FA4407	SP0400	12345	10000	

Advanced Search Refine Search

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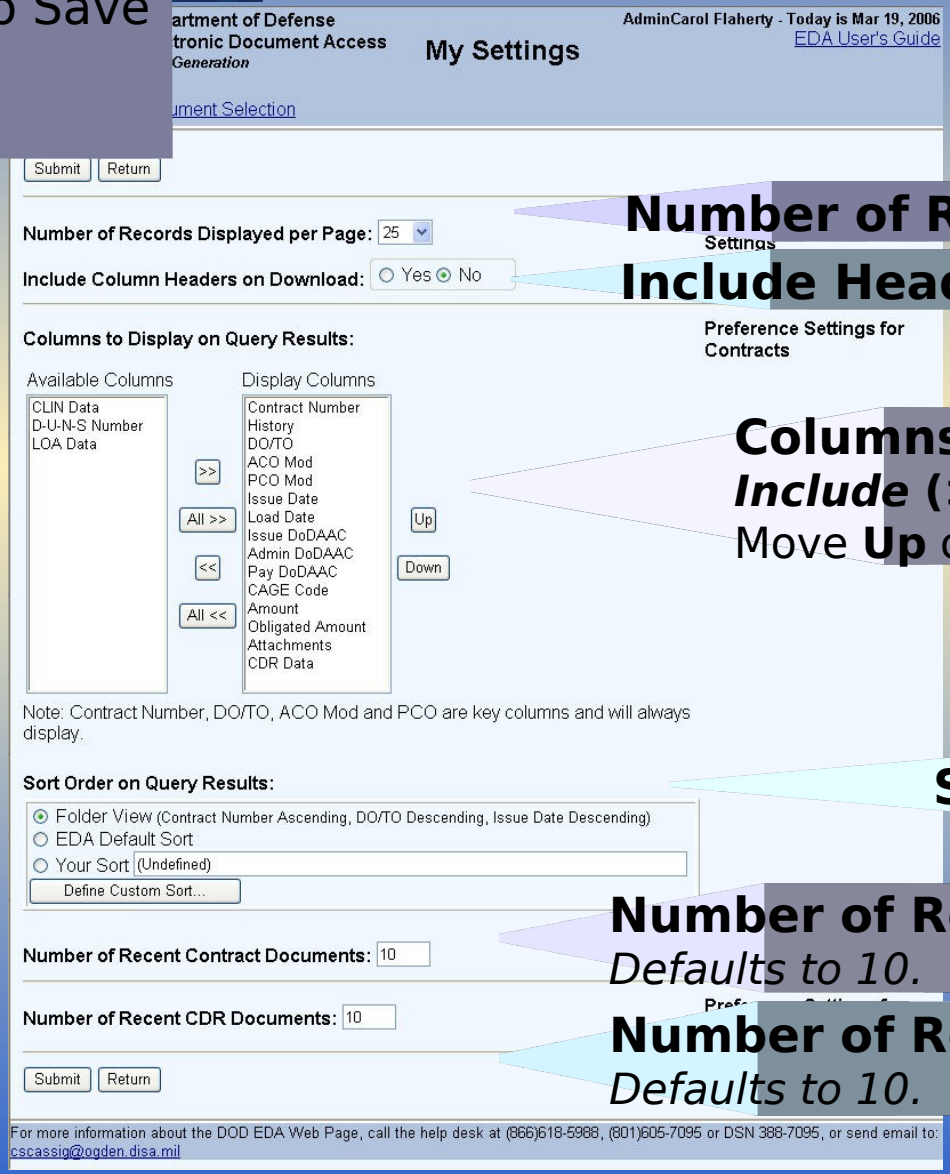
My Settings…

My Settings

Submit To Save

Customize Contract query results
Columns order and inclusion
Sort Options
Page Size
Download Page header options



Number of Records per Page

Include Headers on Download

Columns to Display
***Include* (>>)** or ***Exclude* (<<)** as desired
Move **Up** or **Down** for column order

Sort Order on Result

Number of Recent Contract Docs
Defaults to 10. Value 0-99

Number of Recent CDR Docs
Defaults to 10. Value 0-99

EDA User's Guide

Refer to the EDA Users Guide

- STEP-by-STEP instructions (for all Capabilities)
- Training Modules
- Entire section dedicated to the EDA Executive and the EDA POC and their tasks/activities

Thank You for Coming

Thanks for your input and support.
It was GREATLY appreciated.

Enjoy Your Day!